

JOB POSTING | Summer Art Camp Instructor – Canada Summer Jobs

Location: Evergreen Cultural Centre

Duration: July 2 – August 28, 2026

Employment Type: Contract (Canada Summer Jobs)

Hours: Up to 35 Hours/Week (Full Time)

Reports To: Arts Education Manager

Remuneration: \$22-25/Hour

Organization Description:

Situated on the shores of Lafarge Lake in Town Centre Park, Evergreen Cultural Centre operates on the traditional, ancestral and unceded territory of the k^wik^wəłəm (Kwikwetlem First Nation). We thank the k^wik^wəłəm who continue to live on these lands and care for them, along with the waters and all that is above and below.

Described by the City of Coquitlam as the “cultural jewel in Coquitlam’s Town Centre,” we are the Tri-Cities premiere venue for live arts events, exhibitions, and experiences. Every year, we offer a thrilling season of performing arts presentations in our Studio Theatre, curated exhibitions in the Art Gallery at Evergreen, and arts education programs in a variety of disciplines.

As a non-profit and charitable organization, our staff, volunteers, and board of directors are dedicated to creating an inclusive and accessible community gathering place for visitors to immerse themselves in the magic of live performance and visual art.

Job Overview:

Evergreen Cultural Centre is seeking a creative, enthusiastic, and engaging Summer Art Camp Instructor to support our summer arts education programming. The instructor will create a lively, inclusive, and inspiring camp environment that encourages children to explore their creativity through hands-on artmaking.

The instructor will lead a wide range of age-appropriate visual and performing arts activities—including drawing, painting, sculpture, clay, collage, mixed media,

creative movement, drama games, and basic music/rhythm activities—while ensuring a safe, supportive, and welcoming space for all campers (ages 5–14). During the first week of employment, the Art Camp Instructor will collaborate closely with an educator and the Education team to complete required camp training, including lesson planning, classroom and behaviour management strategies, supply preparation, accessibility considerations, and safety procedures.

Key Responsibilities:

- Plan and prep age-appropriate lessons and project schedules; set up materials, tools, and the art space for each camp day.
- Lead hands-on art projects (e.g., drawing, painting, sculpture, clay, collage, mixed media) for ages 5–14, using clear demonstrations and supportive feedback.
- Adapt instruction to different ages, learning styles, and abilities; provide one-on-one guidance and accessible options to support full participation.
- Foster an inclusive, creative camp culture aligned with ECC values, encouraging curiosity, collaboration, and confidence in each camper’s work.
- Maintain safe supervision and positive behaviour management; teach safe tool/material use, follow emergency procedures, and complete incident reports as required.
- Communicate professionally with families and staff at drop-off/pick-up; share daily highlights and support newsletters/activity summaries, escalating concerns when needed.
- Keep the studio clean, organized, and welcoming throughout the day; clean/store supplies, monitor inventory, and report damaged or low-stock items.

Qualifications:

- Experience in Art: Proven experience with various art techniques, mediums, and creative expression.
- Experience in Teaching/Working with Children: Previous experience working with children or in an educational setting is preferred.
- Passion for Creativity: Strong enthusiasm for art and creativity, with the ability to inspire and encourage campers of all ages.
- Strong Communication Skills: Ability to communicate effectively with children, fellow staff,

and parents.

- Team Player: Ability to work effectively within a team and maintain a positive attitude.
- First Aid/CPR certification (required, or willingness to obtain before camp begins).
- Must pass a criminal record/background check (or be willing to obtain one).
- All Applicants must meet the following Canada Summer Jobs employment criteria:
 - Must be available for the full work term
 - Be between 15 and 30 years of age at the start of the employment
 - Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
 - Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations
 - A meaningful understanding and genuine commitment to diversity, inclusion, anti-racism, and equity

Desired Qualifications:

- Working towards a Degree in Fine Arts, Education, or a related field.
- Experience in leading art classes or workshops for children.
- Familiarity with child development and how to engage children in creative activities.

Working Conditions:

This is a seasonal, full-time position during the summer months. Hours typically align with camp schedules, which may include mornings and afternoons. The position is based in an art camp environment, with work occurring outdoors and in dedicated visual art and performing arts spaces. Applicant must be able to attend staff training prior to the start of camp.

Apply:

We value an inclusive workplace that is reflective of our community, and we strongly encourage applications from members of diverse communities. Please send your resume, including a cover letter by **Friday, May 15, 2026** to:

Email: tatiana@evergreenculturalcentre.ca

Address: 1205 Pinetree Way, Coquitlam, BC V3B 7Y3

We acknowledge that Evergreen Cultural Centre Society operates on the traditional, ancestral and unceded territory of the k^wik^wəł'əm (Kwikwetlem First Nation). We thank the k^wik^wəł'əm who continue to live on these lands and care for them, along with the waters and all that is above and below.

Website: www.evergreenculturalcentre.ca