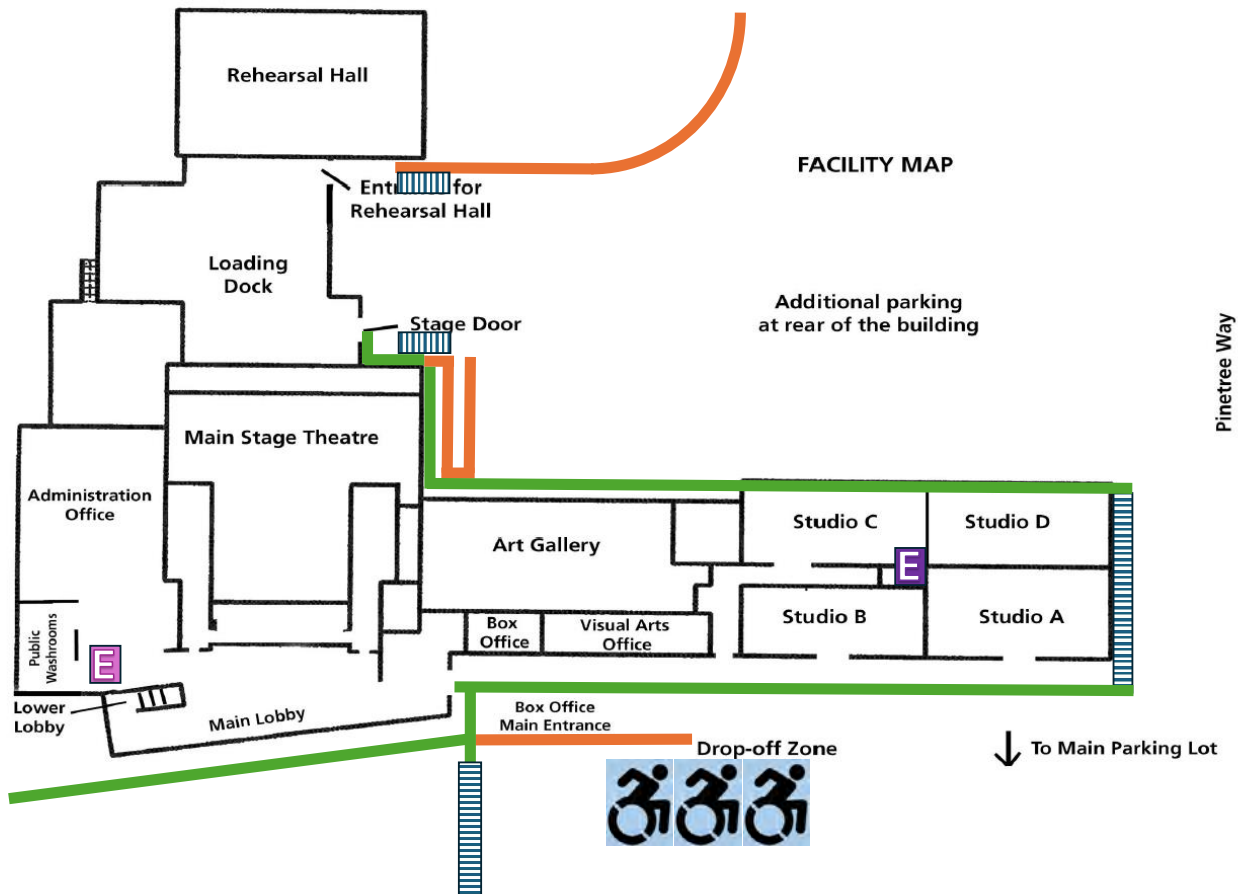


EVERGREEN CULTURAL CENTRE VENUE ACCESS GUIDE



TABLE OF CONTENTS

INTRODUCTION	3
VENUE PARKING	4
EVERGREEN CULTURAL CENTRE BOX OFFICE / MAIN LOBBY	5
EVERGREEN'S STUDIO THEATRE / LOWER LOBBY	7
THE REHEARSAL HALL	9
THE ART GALLERY AT EVERGREEN / VISUAL ARTS DEPARTMENT	10
ARTS EDUCATION / STUDIO SPACE	14



INTRODUCTION

At **Evergreen Cultural Centre (ECC)** we are dedicated to creating an inclusive and accessible community gathering place for visitors to immerse themselves in the magic of live performance and visual art. We are beginning a journey to build accessibility and inclusion into everything that we do.

This **Venue Access Guide (VAG)** aims to share with the public our accessible and non-accessible features within our spaces.

We want to be transparent about what we can and cannot offer and include photos, where possible, so that patrons can make informed decisions about visiting any of our spaces. This is a living document that will continue to evolve as our facilities change or are upgraded or under maintenance.

If you have any questions, please feel free to contact us at EDIA@evergreenculturalcentre.ca, or phone [604-927-6555](tel:604-927-6555).

This document may be updated at a future date. We invite you to bookmark this link so that you have convenient access to this document.

VENUE PARKING

There are two parking lots at Evergreen (front and rear of the building). You can access the parking lots by travelling north on Pinetree Way and entering on the right after the intersection at Guildford Way.

PAID PARKING

- ECC's parking lots are owned and operated by the [City of Coquitlam](#). Paid parking is in effect Monday to Saturday, 8AM – 6PM.
- The fee is \$1.00/hour.
- You can pay using the [Flowbird](#) app or the parking machines outside our Box Office.

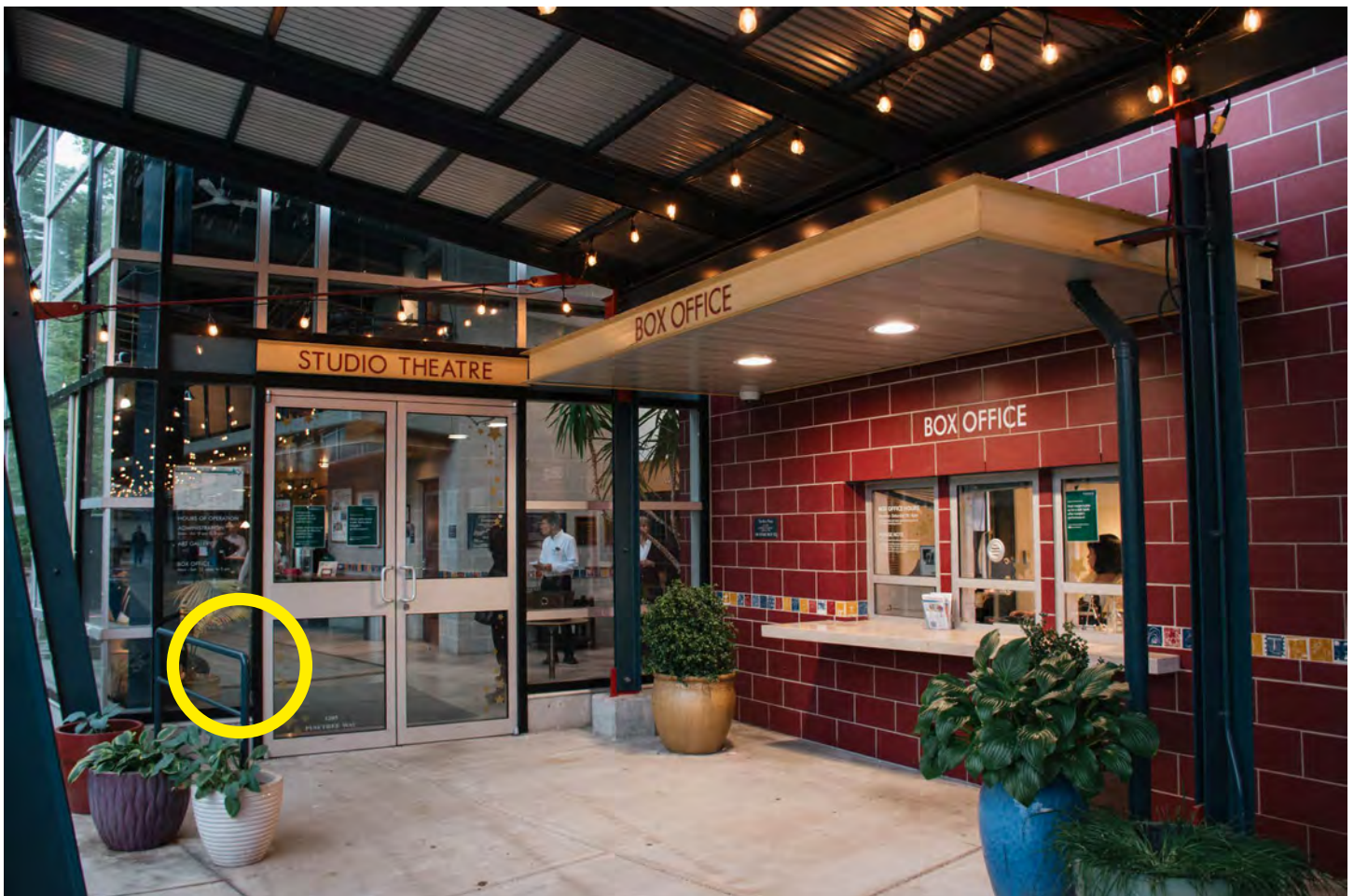
ACCESSIBLE PARKING SPACES

- Three accessible parking spaces are located right in front of the building with access to the ramp.
- There is no dedicated accessible parking at the back of the building.
- If you require designated parking or require assistance with parking and entering the building, please contact EDIA@evergreenculturalcentre.ca or [604.927.6555](tel:604.927.6555) for questions and to coordinate assistance.



EVERGREEN CULTURAL CENTRE BOX OFFICE / MAIN LOBBY

- There is an automatic door at the main lobby entrance next to our Box Office.
- The main lobby is wheelchair accessible, with an elevator located beside the lobby stairs used to access the lower and upper lobby levels, as well as the Studio Theatre.
- Service animals **are** permitted at ECC events. Please contact our Box Office at [604.927.6555](tel:604.927.6555) or boxoffice@evergreenculturalcentre.ca if you will be attending an event with a service animal.
- Evergreen is part of the [Access 2 Card Program](#) which allows its participants to obtain a free ticket for their designated companion (Access 2 Card holder pays regular admission) to all Evergreen Cultural Centre events.





LOBBY SEATING

Seating is available in the main lobby. The type and quantity of seating available may vary based on the event. Please ask a staff member or volunteer if you would like seating.

BAR AND CONCESSION

- ECC accepts cash, all major credit cards, and debit as forms of payment. Tap is available for card payments.
- Payment is taken on the right-hand side of the bar, drinks can be picked up on the left-hand side of the bar when they are ready. Paper straws are available upon request.
- Light snacks and drinks are permitted in the Studio Theatre.
- The bar measures 32.25" on each side, and 42" in the middle.

MOBILITY CONSIDERATIONS

- Evergreen's lobby floor surface is polished concrete with low pile carpets and tile throughout the space.





WASHROOM FACILITIES

- Washrooms are available on the main floor of Evergreen Cultural Centre.
- Walk 56 steps from main lobby doors, turn right at the end of the bar and walk 38 steps down the hallway.
- The height of the lobby washroom countertops are 33.5".
- The Men's and Women's washrooms each have one (1) accessible stall.
- The washrooms are not equipped with changing tables.
- Evergreen respects your right to choose the washroom that is most appropriate for you.



EVERGREEN'S STUDIO THEATRE / LOWER LOBBY

ACCESSIBILITY DEVICES

- Hearing assist devices (headphones) are available through the Box Office for events in the Studio Theatre.
- Stim kits, noise cancelling headphones, and earplugs are available upon request for patrons with sensory needs. Please visit the Box Office if you would like to borrow any of these items.

THEATRE SEATING

- ECC does not have permanent body-positive/fat-identifying seating, however, our staff will do our best to accommodate your needs and make sure you are comfortable in our space. Please let our Box Office (boxoffice@evergreenculturalcentre.ca) know at the time of ticket purchase.
- Wheelchair accessible seating is available in both the orchestra and lower mezzanine sections of the Studio Theatre. You can select these seats from the seat map while purchasing your tickets online, or inform our Box Office staff if buying tickets in-person / over the phone.

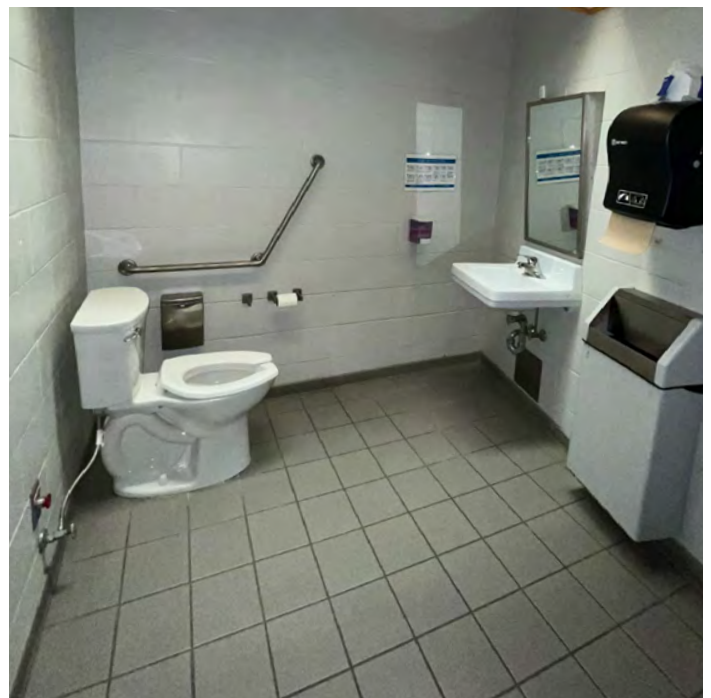


LOWER LOBBY FACILITIES

- The lobby elevator is a standard building elevator (52"x 80" with a 42" door opening) that provides access to the upper and lower lobbies and their connecting spaces such as the backstage areas.

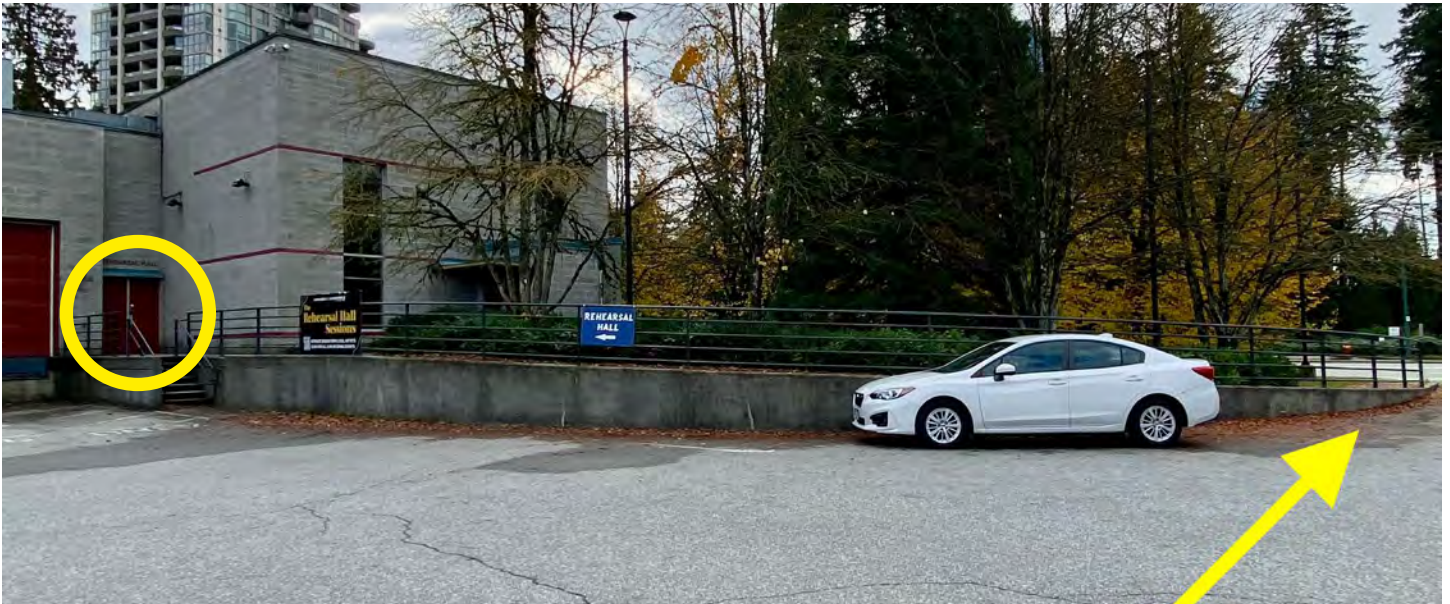


- A gender-neutral and wheelchair accessible (single stall) washroom is available in the lower lobby. It does not require a key to access. This washroom does not have a changing table.
- The door has a thumb turn lock.
- The sink is 32.5" high, the room is 98" x 76", and there is a turning radius of 70".



THE REHEARSAL HALL

- The Rehearsal Hall is located at the back of Evergreen Cultural Centre and can be accessed by a ramp located in the back parking lot.
- There is wayfinding signage visible at the front of ECC and in the back parking lot to guide patrons to the entrance.
- Seating in the Rehearsal Hall varies by event. Please contact the Box Office for more information on the event you're attending.



THE ART GALLERY AT EVERGREEN / VISUAL ARTS DEPARTMENT

- The entrance to the Art Gallery at Evergreen has outward swinging automatic doors (35" x 93") from the exterior to gallery hallway.



- Bench seating (no arm rests, 15.5" off ground) is located in the nearby corridor. Depending on the exhibition, there is often bench seating in the gallery. Please speak to staff during your visit if you'd like seating.





SERVICE ANIMALS

Service animals are permitted in the gallery. Pets are not allowed. Service animals can be relieved at the park that is 65 steps (164') to the left of the gallery entrance.

SCENT FREE FACILITY

We aim to be a scent free facility, however, we are not able to guarantee a completely scent free space, as some patrons may not be able to swiftly replace scented products, may need to use culturally significant scented products, or feel societal pressure to mask body odor, etc.

FOOD AND BEVERAGES

Food and beverages are generally permitted in the hallway entrance area, but are not permitted in the exhibition space.



WASHROOM STALL

There is one universal washroom stall near the gallery. The doorway is 35"x84," and there is 32" between the sink and the wall. The sink is 31" from the ground.

This stall is not wheelchair accessible. Please ask staff for the washroom key. This washroom has a privacy lock.



TEXT IN THE GALLERY

- Gallery didactics aim to use san-serif fonts and large-format text (minimum 18pt font) for low-vision and readability. Paragraphs are written left justified for readability.
- High-contrast signage is consistently used throughout the gallery, and overhead gallery LED lighting considers the minimum light required for reading.
- Image descriptions and Alt text are provided on the Art Gallery at Evergreen's Instagram profile ([@artgalleryevergreen](https://www.instagram.com/artgalleryevergreen)).

MOBILITY CONSIDERATIONS

- Gallery curation considers a minimum of 4ft around objects and passageways in all of our exhibitions.
- The gallery's floor surface is polished concrete with a wax finish in the art gallery, with linoleum floors in the hallways and bathroom.
- Wheelchairs (electric and manual), mobility aids, and strollers are permitted in the gallery.



Image: Left: Installation view of *unearthed: Mitra Mahmoodi & Jamal Tabasinejad*, exhibition at the Art Gallery at Evergreen, Evergreen Cultural Centre, 2024. Photo: Rachel Topham Photography.

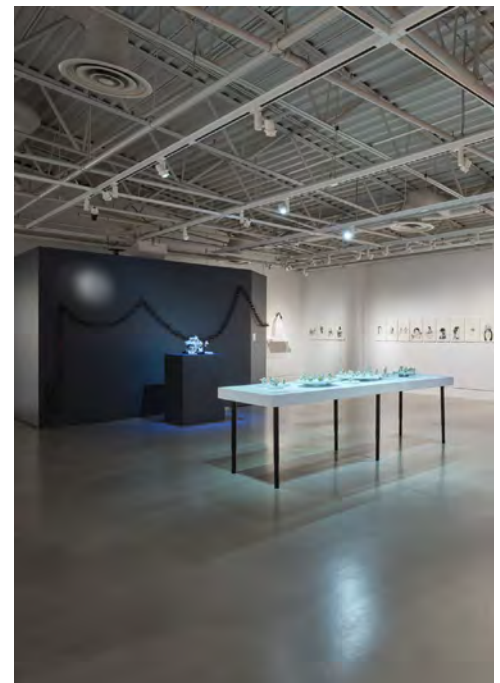


Image: Right: Installation view of *unearthed: Cindy Mochizuki: stories best told at twilight (detail)*, exhibition at the Art Gallery at Evergreen, Evergreen Cultural Centre, 2024. Photo: Rachel Topham Photography.

ACCESSIBILITY DEVICES

- **Stim Kits** are available at the Art Gallery at Evergreen for visitors with sensory needs. Please speak to a staff member or connect with the gallery by phone before you arrive at [604.927.6557](tel:604.927.6557).
- To connect with our Art Gallery at Evergreen staff for a descriptive tour of the current exhibition, please email curatorial@evergreenculturalcentre.ca. If you require ASL services to support your visit, please email EDIA@evergreenculturalcentre.ca.



ARTS EDUCATION / STUDIO SPACE

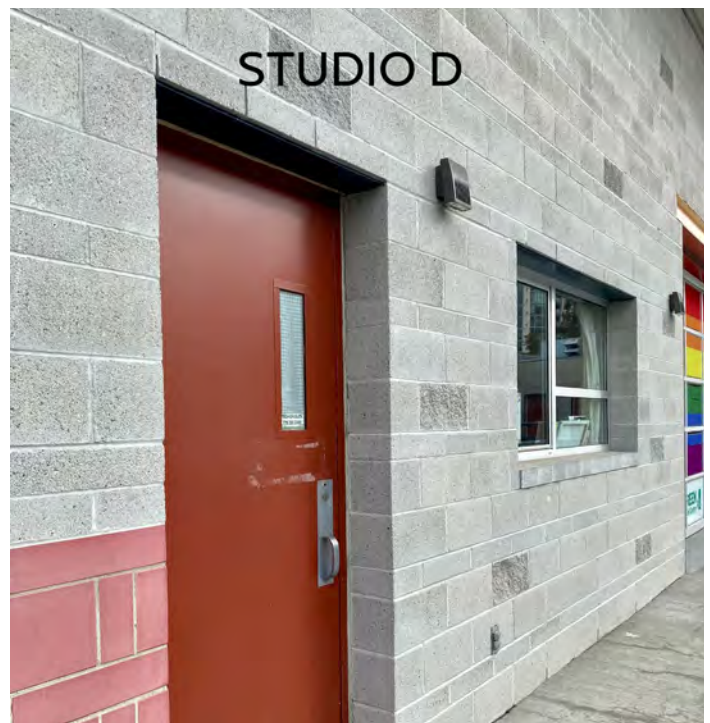
ELEVATOR TO LOWER STUDIOS

- A wheelchair-accessible elevator is available in the hallway between Studio A and B. This elevator has an outward swinging door and requires staff assistance to operate.
- The load max of the elevator is 1000lbs.
- **Please note:** there is no audio announcement inside the elevator. There is no emergency intercom, please carry a cell phone with you in case of emergency.



ACCESSIBLE RAMPS

- There is an exterior ramp which has a ramp grade of 4.8 degrees and handrails that can be accessed from the back parking lot.
- **Studio C and D** are wheelchair accessible by means of the ramp or elevator (which requires staff assistance). They have outward swinging 35"x84" doors that must be opened by ECC staff with a key.



WASHROOM FACILITIES

- Wheelchair accessible and universal washrooms (2 single stalls) are located in the hallway between Studio C and D. The door is 35"x84", the room is 71"x95" and the sink is 32" from the ground.
- The door has a thumb turn lock.
- There is no drain in the floor.
- The washroom has a turning radius of 70."



ARTS EDUCATION SIGNAGE

- Studio door signs have braille translation immediately to the left or right of the door, 48” from the floor.
- There is not consistent signage for people with low-vision. Please speak to a staff member or email EDIA@evergreenculturalcentre.ca for support.

MOBILITY CONSIDERATIONS

- The floors in the Arts Education area and studios are polished concrete.



Evergreen Cultural Centre | Art Gallery at Evergreen
1205 Pinetree Way, Coquitlam BC

604.927.6555 | EDIA@evergreenculturalcentre.ca

For more information, please visit evergreenculturalcentre.ca/accessibility